



TERMS OF REFERENCE

Two Trainers for Trainings about Positive Parenthood

Duration of Assignment:

2 trainers * 4 working days = 3 trainings*2 days (4 hours per day) + 1 day for preparation and reporting)

Preferred period of delivering the trainings: fourth week of September 2018 and first half of October 2018

Background:

In November 2017, the Children's embassy Megjashi held a Workshop for parents/guardians for positive parenthood. The feedback received by participants showed that parents/guardians need additional trainings about positive parenting, improving the communication of parent-child relation, recognition and prevention of violence against children.

Purpose of the consultancy:

The purpose of this activity is to deliver three of these 2 day (4 hours per day) trainings for positive/responsible parenthood and positive discipline measures. The trainings are designed for parents/guardians of pupils in three primary schools in the Republic of Macedonia (one school is located in Skopje, one in Debar and one in Vinica).

Proposed venue: Skopje, Debar, Vinica

Dates of assignment: from 24.09.2018 to 15.10.2018

Proposed number of participants: around 20 participants / (parents/guardians) from three primary schools in Macedonia

Training outline to include:

It is expected from the trainers to cover the following things in training program:

- Practical advice and tips for positive parenting; techniques that work well for every child – encouraging better behaviour.
- Positive Discipline -understanding and responding effectively when children get it wrong as: helping children develop self-control over time; communicating clearly; respecting children and earning their respect; teaching children how to make good decisions; building children's skills and confidence; teaching children respect for other people's feelings.
- The training should strengthen practical parenting skills

During the trainings, a Manual and a Brochure for positive parenting and positive discipline will be delivered to the parents/guardians who will participate at the trainings. The Manual and Brochure are prepared by the Children's embassy Megjashi.

Training Outcome:

- Each participant will have a greater understanding of positive parenting and positive discipline measures

The training should be a mix of teaching and practical work – group work and discussions. All participants will be expected to be actively involved throughout the training.

Training Requirements:

- Delivering of three trainings in three schools in Macedonia (Skopje, Vinica and Debar). Each of the training should last 2 days (2 days *4 hours per day).
- The trainings should be delivered in the premises of the schools.
- The trainings will be done in Macedonian language.
- A report should be delivered upon the completion of each training.
- After the completion of the assignment should provide a Final report about the engagement in English.

The proposed fee (total gross amount) is to include a breakdown of all the other incurred costs (preparation; actuals trainings, traveling to schools, and report writing) through an Offer for services. Travel costs for trainings in the schools should be covered by the expert.

The incurred taxes will be deducted from the total gross amount, as per the governing laws. Personal documents will be required from the selected candidate in order to complete the Contract and payment.

Duration and timeframe

The contract of the assignment should be for 2 experts for 4 working days per expert within the timeframe of one month, preferable throughout the period starting from 24.09.2018.

Qualifications and competences of experts

- Advanced degree in psychology, pedagogy, social sciences or related discipline
- A minimum of three (3) years' experience in trainings for positive parenting; children's rights
- Excellent analytical, oral and written communication skills in Macedonian.
- Strong facilitation skills and ability to lead a plenary and document simultaneous

- Strong interpersonal skills and the ability to communicate and work well with diverse people.

Application procedure

Applications must be sent in English and entail the following:

- Expression of Interest and availability;
- CV should be presented;
- Two references from similar assignments
- Expected remuneration, in the form of gross fee per day

Expression of Interest clearly marked “Expression of Interest for Trainers for Positive Parenthood” can be submitted electronically at the following email: freelegalservice@childrensembassy.org.mk . The expression of interest should be received no later than 24.09.2018 (23:59)